



ALBERT TOWNSHIP

Planning Commission Board Meeting Minutes

Albert Township Hall

December 10, 2025

ROLL CALL:

Wendy Williams – Chair
Brian Grachal – Vice Chair
Tim Seguin
Jeff Lake
Robert McClinton

Staff: Jeff McDonald
Hope Rosso
Mike Szukhent

Absent: Dan Mullins, Don White, and John Righi all excused.

In attendance: 2 members of the public.

ORDER: The meeting was called to order at 4:30 pm by Williams.

THE PLEDGE OF ALLEGIANCE to the flag was led by Williams.

1. Approve Agenda.

Motion by Grachal, seconded by Lake to approve agenda.

All in favor: 5 Yeas 0 Nays

Motion passed.

2. Approve Minutes from October 22, 2025.

Motion by Lake, seconded by Grachal to approve minutes.

All in favor: 5 Yeas 0 Nays

Motion passed.

3. New Business:

Zoning Ordinance-Public Hearing

Williams: “This public hearing is to receive public input on the Albert Township Zoning Ordinance. The Planning Commission would like to make clear that it is bound by rules and laws when deciding on this. To conduct the hearing within a reasonable time and to keep to the subject at hand, you are asked to observe the following rules:

Those who favor the proposed change will be heard next and those who are opposed will be heard last.

- Each person who makes a statement will be asked to state his or her name and address.

- Please refrain from repeating what has been said before you, and please do not make comments on personalities or the character of any person involved.
- Be as factual as possible.
- We the Planning Commission reserve the right to question any speaker.
- All statements or questions must be directed to me, the chairperson.
- We the Planning Commission will decide on this matter at today's meeting following the close of the hearing.

I declare the public hearing and informational portion of the Planning Commission opened at 4:36 p.m. Anyone wishing to speak in support of the Zoning Ordinance may do so now.

There are 2 members of the public. Do you wish to speak? Both members replied "No."

Has the Zoning Administrator received anything in support or against the Zoning Ordinance?"

McDonald: "Nothing. Waiting on the attorney to finish her review. There are some changes to the Zoning Ordinance as to the solar/battery storage facilities."

Williams: "I declare the public hearing and informational portion of the hearing closed at 4:42 p.m. I will now open the Planning Commission's deliberations on the Zoning Ordinance. This part of the meeting is for the Planning Commission only; there is no public comment during this portion of the meeting. Are there any further discussion or questions currently?"

The Board discussion was they are ready to approve after the Township Attorney finishes her review.

Motion by Grachal, seconded by Lake to suspend and postpone the decision of the Zoning Ordinance until January 28, 2026 at 4:30 pm at the Albert Township Hall.

Roll Call:	Wendy Williams – Chair	Yes
	Brian Grachal – Vice Chair	Yes
	Tim Seguin	Yes
	Jeff Lake	Yes
	Robert McClinton	Yes

5 Yeas 0 Nays **Motion passed.**

4. Old Business: None

5. Public Comment: None

6. Board Comment:

Future meetings outlook: January 28, 2026 at 4:30 p.m.

7. Adjournment

Motion by McClinton, seconded by Lake to adjourn at 4:46 p.m.

All in favor: 5 Yeas 0 Nays

Motion passed.

Minutes Submitted by:

Hope Rosso, Albert Township Secretary