



ALBERT TOWNSHIP

Zoning Board of Appeals Meeting Minutes

Albert Township Hall

January 26, 2026

ROLL CALL: Board Members: Chair Wendy Williams, Vice Chair Marc Dombrowski, Members: Denise Heyser, Township Clerk Sandy Raffin, Zoning Administrator Jeff McDonald, and Secretary Hope Rosso

ABSENT: Shawn Huston

1. **ORDER:** The regular board meeting was called to order at 4:30 pm by Williams.
2. **THE PLEDGE OF ALLEGIANCE** to the flag was led by Williams.
3. **Approve Agenda.**
Motion by Raffin to approve agenda as presented. Second by Dombrowski.
All in favor: 4 Yeas 0 Nays **Motion passed**
4. **Approve Minutes.**
 - a. January 27, 2025.
 - b. May 19, 2025.Motion by Dombrowski to approve January 27, 2025, and May 19, 2025, minutes as presented. Second by Heyser.
All in favor: 4 Yeas 0 Nays **Motion passed**
5. **New Business:**
 - a. Set calendar for 2026 Board Meetings.
Motion by Heyser to approve 2026 calendar with December 28, 2026, deleted. Second by Dombrowski.
All in favor: 4 Yeas 0 Nays **Motion passed**
 - b. ZBA Board Members Terms.
Motion by Heyser to approve Williams as Chair, Dombrowski as Vice Chair, keep officers the same as 2025. Second by Dombrowski.
All in favor: 4 Yeas 0 Nays **Motion passed**
 - c. ZBA Board Oaths.
Chair Wendy Williams, Vice Chair Marc Dombrowski, Members: Denise Heyser, Township Clerk Sandy Raffin, all signed Board Oaths.
6. **Old Business: None**
7. **Public Comment - None**

8. Adjournment

Motion by Heyser, second by Dombrowski to adjourn at 4:38 pm.

Minutes Submitted by:

Hope Rosso, Albert Township Secretary

DRAFT