



ALBERT TOWNSHIP

Regular Board Meeting Minutes

Albert Township Hall

June 17, 2025

ROLL CALL: Board Members: Supervisor Michael Szukhent, Clerk Sandy Raffin, Treasurer John Righi, Trustee Marsha McDonald, Trustee Mark Bowser.

ABSENT: Fire Chief Doug Baum, Zoning Administrator Jeff McDonald, Secretary Hope Rosso, all excused.

ORDER: The regular board meeting was called to order at 7:00 pm by Szukhent.

THE PLEDGE OF ALLEGIANCE to the flag was led by Szukhent.

1. Agenda.

Motion made by McDonald to approve agenda. Second by Raffin.

All in favor: 5 Yeas 0 Nays **Motion passed.**

2. Public Comment: Szukhent opened public comment. (Limit 3 minutes)

Michael Slick from Big Wolf Lake Road – Post office parking lot issue raised.

John Norton from 3136 Marius - Raised a blight issue at 3124 Marius. Has filed 3 formal complaints, it has been over a year. Township must do something. Norton has talked to Szukhent and McDonald in Zoning. Norton is ready to sue the Township.

Greg Bator 1129 Fleming Road – Sent a letter to the Board. Please address my letter.

Eric Smith 2815 Co Rd 612 – West Twin dam questions on the South end. Who owns it? Who maintains it? If there is an issue, who do we contact? Who handles the dredging? Beach bathrooms that were vandalized, Mr. Smith would like to give some money to either help fix or a reward.

Szukhent closed public comment.

3. Approve Minutes.

- May 13, 2025
- May 13, 2025 (Closed Session)
- May 19, 2025 (Special – CPA & Office Hours)
- May 27, 2025 (Special – Insurance)

Motion by McDonald to approve minutes for May 13, 2025, May 19, 2025, May 27, 2025 as presented, second by Bowser.

All in favor: 5 Yeas 0 Nays **Motion passed.**

Motion by Raffin to approve closed session minutes for May 13, 2025. Minutes are sealed for 366 days and will be destroyed on May 14, 2026, second by McDonald.
All in favor: 5 Yeas 0 Nays **Motion passed.**

4. Consent Agenda - Approval of the following.

- Robert McClinton – appointment to Planning Commission
- Hope Rosso – 90-day review and promoted to First Step and Pontem Certificate for \$1.00 added per hour.
- East Twin Lake Firework Display (7/3/2025)

Motion by McDonald to approve consent agenda items as presented, second by Bowser.
All in favor: 5 Yeas 0 Nays **Motion passed.**

5. Library Transfer Contract.

Motion by Raffin to table library contract, second by Righi.
All in favor: 5 Yeas 0 Nays **Motion passed.**

6. Parking space painting

- PK Contracting
- Up North Sealcoating & Striping

Motion by Righi to approve Up North Sealcoating & Striping quote, second by Raffin.
All in favor: 5 Yeas 0 Nays **Motion passed.**

7. Cemetery Fence repair (insurance claim?)

- JLH Fence

Motion by Raffin to table fence repair item pending more information, second by McDonald.
All in favor: 5 Yeas 0 Nays **Motion passed.**

8. Security Cameras for Township

- Bearded Vinyl – Office
- Barger Creek – Parks and Ball Fields

Motion by Righi to approve quote from Bearded Vinyl security cameras for the Township office, second by Raffin.
All in favor: 5 Yeas 0 Nays **Motion passed.**

Motion by McDonald to table Barger Creek security cameras for parks and ball fields, second by Raffin. Due to having the beach, and all parks included.
All in favor: 5 Yeas 0 Nays **Motion passed.**

9. Approve List of Bills.

Motion by Raffin, to approve payroll as presented. Seconded by Righi.
All in favor: 5 Yeas 0 Nays **Motion passed.**

Motion by Raffin, to approve the list of bills as presented. Second by McDonald
All in favor: 5 Yeas 0 Nays **Motion passed.**

10. Treasurer's Report.

Motion by Raffin to accepted as presented, received, and filed. Second by McDonald.

Righi mentioned Diane's Accounting to come into the office to help. Peachtree is difficult to use. Quickbooks is what we need to investigate for doing our accounting program going forward. Both the Clerk and Treasure, need to start doing their own reconciliation for the accounts. Righi wants to talk to the Board about changing from Peachtree to Quickbooks. There will need to be price checks. Righi talked with the auditor about year end. Raffin said this needs to be looked at strongly, because there can not be a screw up, it needs to be to the penny. Board agreed we need to get some more information for Quickbooks. Righi also brought up that he prints the business cards to save the Township money. Righi wants Board approval to purchase supplies for that. Board agreed.

11. Clerk's Report.

Raffin reported about the Tom May Memorial Park vandalism that occurred in the public restrooms. The women's restroom was the worst of both. Maintenance has cleaned, power washed, and sanitized them. New toilets were just put in there one week ago. We need some cameras for the area. If, and when we can reopen it, we will try to get someone to unlock in the morning and lock it at night. There were boulders that were rolled down into the lake. The May boys have poured their hearts into the beach to make it perfect. Raffin is appalled by the vandalism. Raffin took a complaint, from one of our fire fighters, about not being able to see because of the trees down 612. Last year there was a complaint from a school bus driver about the trees. People cannot see if there is traffic coming due to the trees. Szukhent reported the Road Commission has told the DDA those trees will be removed, and the DDA knows.

12. Staff Reports:**a) Zoning**

Jeff McDonald, Zoning Administrator, information is in the packets.
Accepted as presented, received, and filed.

b) Fire & EMS

Doug Baum, Fire Chief, gave hard copy of report to the Board.
Accepted, received, and filed.

Raffin made a motion to approve for the Fire Department to dispose of the 2000 Ford E350 Type III ambulance with a minimum bid of \$18,000.00. VIN # 1FDXE45F7YHB69364 and 1997 Ski Doo Snowmobile VIN # 113500020 and tow behind with a minimum bid of \$3,000.00. Second by Righi.

Bowser made a motion to approve for the Fire Department to purchase a tool box as requested that not to exceed \$600.00. Second by McDonald.

All in favor: 5 Yeas 0 Nays **Motion passed.**

c) Maintenance

Szukhent reported there is a code lock for the storage room. Lori Haas was given a phone call about the mess that is in the storage room. The Farmer's Market has vendor items stored in there and needs to be removed.

d) Road Commission

No report.

13. Board Comments

Szukhent opened Board Comments.

Szukhent reports-

- There are many discussions happening for about the 4th of July Parade. There is major safety issues raised from our Fire Chief and Szukhent, such as volunteers to block the roads to keep vehicles from entering in the parade. The permit was sent to the Montmorency County Sheriff Dept to notify them we approved after they approved also. Requests have been sent to the Montmorency County Sheriff Dept to see if more law enforcement can be present.
- Rosso has many questions of other Chamber Events and will be following up on those events.
- St. Francis wants to have a small church precession using very little of the road.
- GFL has been an issue with being transferred from Alpena to Elmira, then to Harrison, now the Township is back to Alpena. Harrison office sold our Township owned dumpsters. Raffin was made aware and stopped them from taking them.
- Debris site update from the County.
- Emergency Manager is being discussed at the County level.
- Greg Bator Letter – Szukhent addressed he received it. Bator engaged in conversation on the letter.

McDonald made a motion that the property on the stated Flemming Road issue is the 6-foot pathway that was left by the previous residents that it remains and we honor what is left there now. No Second.

Seeing None. No Action.

Righi will make a call to the Road Commission about the post office road issue.

14. Adjournment

Motion by McDonald to adjourn, Second by Righi at 8:30 pm.

All in favor: 5 Yeas

0 Nays

Motion passed.

Minutes Submitted by:

Hope Rosso, Albert Township Secretary