

## MINUTES OF THE ALBERT TOWNSHIP SPECIAL BOARD MEETING HELD FEBRUARY 10, 2025

Supervisor Michael Szukhent called the Albert Township Special Board Meeting to order at 8:00 A.M. with Clerk Sandy Raffin, Trustee Mark Bowser, Trustee Marsha McDonald, Treasurer John Righi also in attendance was Laura Schrader, Financial Processor.

Mike Szukhent led the Pledge of Allegiance.

Discussion was had regarding the following items; Capital Outlays, travel reimbursement increased from \$0.65 to \$0.70 cents/mile. Friends of the Library has a contract to use the library room and that will be discussed further with the County Library if they take over. A clock for downtown is being donated and a request is being made that it be placed on the corner in front of the Township Hall which will require that the current sign be placed elsewhere. Additionally, a decision will need to be made regarding electrical supply for the clock. There was discussion regarding the Township Secretary selling Transfer Site punch cards. Since the secretary collects for cemetery plots/burials, park reservations and stepping stones, they should be bonded. The Treasurer will take the recommendation under consideration.

The fee schedule for the Parks was discussed and updated. Raffin made a **motion** to adopt the new fee schedule, seconded by McDonald. Motion carried with 5 yea votes. The updated fee schedule will be presented to the Township Board for approval and publication. The Zoning fee schedule was also updated, Raffin made a **motion** to accept, seconded by McDonald. Motion carried with 5 yea votes and as with the fee schedule for parks, will be presented to the Township Board for approval and publication.

Discussion regarding the necessity for a new Fire Truck was had. A new Fire Truck needs to be ordered, current turnaround time for delivery is 24 months. A new storage building, to house the lawnmower and other equipment for the Fire Department was discussed, as well as a new Township Hall to be constructed near the Fire Department. The Township will begin setting aside funds from the Fund balance for the proposed Township Hall.

A 3% COLA increase will be distributed to all employees and Election workers will become employees. Our current Housekeeper is to become a 1099 employee and Clerk Sandy Raffin will call the employee to discuss.

Meeting adjourned at 12:00 p.m.

Meeting notes taken by Clerk, Sandy Raffin and Minutes transcribed from notes.

Respectfully,

Julie Marcotte  
Albert Township Secretary