



# ALBERT TOWNSHIP

## Planning Commission Board Meeting Minutes

Albert Township Hall

November 12, 2025

### ROLL CALL:

Brian Grachal – Vice Chair  
Tim Seguin  
Jeff Lake  
Dan Mullins  
Robert McClinton  
John Righi

**Staff:** Jeff McDonald

**Absent:** Wendy Williams, Don White, and Hope Rosso excused.

**In attendance:** Heather Runyan from NEMCOG.

**ORDER:** The meeting was called to order at 4:30 pm by Grachal.

**THE PLEDGE OF ALLEGIANCE** to the flag was led by Grachal.

#### 1. Approve Agenda.

Motion by Grachal, seconded by Lake to approve agenda.

Roll Call Vote: 6 Yeas                      0 Nays                      **Motion passed.**

#### 2. Approve Minutes from October 22, 2025.

Motion by Lake, seconded by Righi to approve minutes.

Roll Call Vote: 6 Yeas                      0 Nays                      **Motion passed.**

#### 3. New Business:

##### **Zoning Ordinance-**

Motion by Righi, seconded by Mullins to set December 10<sup>th</sup> for a public hearing on changes.

Roll Call Vote: 6 Yeas                      0 Nays                      **Motion passed.**

Discussion: McDonald will publish the notice in the paper and on website.

##### **Master Plan-**

Motion by Lake, seconded by Mullins to send the Master Plan to the Township Board for approval with noted changes.

Roll Call Vote: 6 Yeas                      0 Nays                      **Motion passed.**

Discussion: Runyan stated this will go to the Township Board for approval. Then it will go up on both Township and NEMGOC websites for review for 63 days. A public hearing for the Master Plan could be held in January 2026.

**4. Old Business: None**

**5. Public Comment: None**

**6. Board Comment:**

Future meetings outlook: Special Meeting on December 10<sup>th</sup> for public hearings.

**7. Adjournment**

Motion by Lake, seconded by Mullins to adjourn at 4:55 pm.

Roll Call Vote: 6 Yeas

0 Nays

**Motion passed.**

Minutes Submitted by:

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Hope Rosso, Albert Township Secretary