



ALBERT TOWNSHIP

Regular Board Meeting Minutes

Albert Township Hall

October 21, 2025

ROLL CALL: Board Members: Supervisor Michael Szukhent, Clerk Sandy Raffin, Treasurer John Righi, Trustee Mark Bowser. Also, in attendance were Fire Chief Doug Baum, Secretary Hope Rosso, Eric & Sabrin Smith, Bob McClinton, Yvonne Swager from The Montmorency Tribune, and Ted Orm from Montmorency County Road Commission.

ABSENT: Trustee Marsha McDonald, Zoning Administrator Jeff McDonald, excused.

ORDER: The regular board meeting was called to order at 7:00 pm by Szukhent.

THE PLEDGE OF ALLEGIANCE to the flag was led by Szukhent.

1. Agenda.

Szukhent requested to add Resolution 05-2025 to agenda.

Motion made by Righi to approve adding Resolution 05-2025 to agenda.

Second by Raffin.

All in favor: 4 Yeas

0 Nays

Motion passed.

Motion made by Raffin to approve amended agenda. Second by Bowser.

All in favor: 4 Yeas

0 Nays

Motion passed.

2. Public Comment: None.

a. Resolution 05-2025

Szukhent read Resolution 05-2025 fully. Resolution is in support of MTA joint letter to the State of Michigan regarding the budget and negative effects it will have for local governments.

Motion made by Righi to approve Resolution 05-2025. Second by Raffin.

All in favor: 4 Yeas

0 Nays

Motion passed.

3. Approve Minutes.

September 16, 2025

Motion by Raffin to approve minutes as presented. Second by Bowser.

All in favor: 4 Yeas

0 Nays

Motion passed.

4. Chromebooks for Township Boards - Update

Rosso stated Chromebooks have been received. I.T. has gone through them. Will start with Planning Commission tomorrow.

5. FEMA - Update

Raffin stated there have been weekly meetings via Zoom with FEMA. There has been a lot of projects and paperwork FEMA has requested. Raffin stated the weekly meetings have included, Secretary Rosso, Fire/EMS Secretary Shiffer along with other employees that have been needed to answer questions. Szukhent would like to thank all involved with the meetings and filing required paperwork, as it has been a major undertaking in addition to day-to-day operations.

6. Albert Township Residential Debris Management

Raffin and Righi talked about possibly opening the transfer site. How to track it, how to staff it, and all the possible issues that would arise from it. Nothing will happen this year for the debris, will try to work on something for next year in the spring.

7. Township Parking Lot Survey / Post Office Alley

Szukhent stated the Post Office alley is still owned by the Road Commission. The Township has done a title search with Lighthouse Title Group. Szukhent added it would be nice if when 612 is milled and filled the county could also do the alley.

8. Other unfinished/started/abled Items**a. Well pump control switch for a generator is \$4,200.00 – Update**

Done. Waiting for inspection this week.

b. Playground equipment for Bingham Park – Update

Motion by Raffin to terminate contact with 360 Landscaping for playground.
Second by Righi.

All in favor: 4 Yeas 0 Nays

Motion passed.

Board will look for a new contractor; a new contract and work order must be completed.

9. Clerk's Report**a. Bills**

Motion by Raffin to approve bills as presented. Second by Bowser.

All in favor: 4 Yeas 0 Nays

Motion passed.

b. Payroll for: Oct 3rd & 17th

Motion by Bowser to approve payroll as presented. Second by Righi.

All in favor: 4 Yeas 0 Nays

Motion passed.

c. Chris Stark – Tree removal at Main Cemetery

Motion by Bowser to approve \$3,200.00 for tree removal from Chris Stark. Second by Raffin.

All in favor: 4 Yeas 0 Nays

Motion passed.

d. Helzer cemetery plot buy back

Motion by Raffin to approve purchase of graves back from Helzer \$100.00 each for a total of \$200.00. Second by Bowser.

All in favor: 4 Yeas 0 Nays

Motion passed.

e. Hope Rosso WordPress Certification for website

Motion by Bowser to approve Rosso \$1.00 per hour raise for certificate regarding website to take effect next payroll. Second by Righi.

All in favor: 4 Yeas 0 Nays

Motion passed.

f. Election Committee Meeting

Accepted as presented, received, and filed.

g. Tyler Audit Presentation Update

Accepted as presented, received, and filed.

h. Worker Comp Audit 10/29/2025

Accepted as presented, received, and filed.

i. Dogs in parks, cemetery, and office

Dogs are becoming a major issue in the parks, cemetery, and office. Owners are not cleaning up after them. Will be making changes in the future.

j. MERS part time employees

MERS is not offered to part time employees.

10. Treasurer's Report

Righi presented all the township balances for the accounts to the board.

Accepted as presented, received, and filed.

11. Staff Reports:

Zoning

Accepted as presented, received, and filed.

Fire & EMS

Doug Baum, Fire Chief, gave hard copy of report to the Board.

Motion by Raffin to add lieutenant position to pay scale. \$68.43 per call and \$21.81 per hour. Second by Bowser.

All in favor: 4 Yeas 0 Nays

Motion passed.

Maintenance

None

Road Commission

Ted Orm reported the road commission has been patching, grading and filling roads to prepare for winter. Islands in downtown Lewiston have been filled with concrete. Road Commission has done 42 miles of paint for lines on roads. Orm also reported there has been so much theft of street signs, they will only be replaced 1 time per year. It is a major issue, if there is an emergency 1st responders will not know where they need to go.

12. Board Comments

Bowser stated he would like to see Bingham Park playground assembled this year.

Raffin stated CW will start the irrigation system at the pavilion next week.

Righi stated DDA report is being redone as the tax values were entered incorrectly.

13. Adjournment

Motion by Raffin, seconded by Bowser to adjourn at 8:12 pm.

Minutes Submitted by:

Hope Rosso, Albert Township Secretary